

Safety

MISHAP REPORTING AND INVESTIGATION

CAPR 62-2, 8 November 2002, is supplemented as follows:

4.f. (Added) CAWG Mishap Notification. HQ CAWG must be notified at once in the event of any mishap involving CAWG personnel or equipment. Anyone having knowledge of such an event should immediately notify the unit or activity commander, and then call the following individuals, IN THE ORDER LISTED, until one person is reached. That person will notify the remainder of the list.

Lt Col Dana J Brenner, CAWG/SE, (C) 818-355-5320, (WorkFax) 818-887-9363, (H) 818-700-0877, (HomeFax) 818-700-0978
Col Virginia Nelson, CAWG/CC, (H) 714-990-5148, (C) 714-745-5148
Maj James C. Porter, CAWG/CV, (H) 818-882-9960, (W) 818-501-1702, (C) 323-823-3300
Lt Col Steve Asche, CAWG/DO, (H) 661-399-0579, (W) 661-391-1397, (C) 661-747-7466

4.g. (Added) The above notice does not replace the notification by the unit or activity commander required under paragraph 4.a.

4.h. (Added) Notification method. The above notification is to be made by telephone ONLY. Do not use the radio or other means, as it may seriously compromise subsequent activities.

4.i. (Added) USAF/SD notification. The first CAWG staff member listed above who is notified will ensure that one of the following CAP-USAF State Directors/Liaison officers is advised:

Lt Col Mike Prusak, CAWG/SD, (W) 916-564-1605, (H) 916-784-7909, (F) 916-564-1644, (C) 916-792-5896

Maj Tyson Hummel, PLR/DO, (W) 530-634-9512, (H) 530-432-1189, (C) 530-300-3442

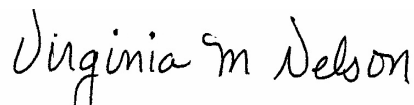
4.j. (Added) Workers' compensation insurance confirmation. Any of the individuals named above are authorized to confirm workers' compensation insurance coverage for registered disaster service workers (all E.S. qualified personnel), IAW CAPR 900-5.

5.f. (Added) Reporting Procedures. Following the immediate notification above, the unit or activity commander must complete CAPF 78, *Mishap Report Form*, and forward to CAWG/SE within 48 hours of the mishap. Specific guidelines for completing the form, as described in CAPR 62-2 will be followed.

6.c. (Added) Mishap Investigation. No investigation of the mishap cause will be undertaken until so ordered by the wing commander. Then, the investigation will be conducted expeditiously in accordance with CAPR 62-2 procedures, and the completed CAPF 79, *CAP Mishap Investigation Form*, will be submitted so as to arrive at National HQ within 35 days of the mishap. STRICT ADHERENCE TO THIS PARAGRAPH MUST BE OBSERVED.

OFFICIAL

JAMES L. CRUM, Lt Col, CAP
Director of Administration



VIRGINIA M. NELSON, Colonel, CAP
Commander

SUMMARY OF CHANGES
Change Work phone for James Porter